



Taranaki Toy Library Membership Rules



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Who Are We?

Taranaki Toy Library Trust is a community organisation run by volunteers.

It was established to provide good quality toys for young children.

We are a non-profit charitable trust and are part of the national network of toy libraries guided by The Toy Library Federation of New Zealand.

Taranaki Toy Library comprises: a paid part-time Toy Library Co-ordinator; a committee of volunteers /trustees (who are mostly members) and the members themselves (140-200 families).

When Are We Open?

Tuesday 9.30am - 12noon

Thursday 9.30am - 12noon and 6.30pm - 8.30pm

Saturday 9.30am - 12noon

How Does it Work?

- Full Membership entitlement:
 - 4x toys, 2x puzzles, 1x dress-up for 2 week loan
- Pay As You Go Membership entitlement:
 - 4x toys, 2x puzzles, 1x dress-up for 2 week loan
- DVDs are also available at a cost of \$2 per item
- Toy reserves at a cost of \$2 per item.

When you hire toys, you will be given a receipt which lists the toys and their due date. **Please bring this with you when returning toys as it makes the check-in process quicker and easier.**

How Much Does It Cost To Join The Toy Library?

- There are three types of membership:
 - **Rostered Duty Membership**
 - \$101.00 per 12 months (open time) with 4 check-in duties
 - \$61.00 for 6 months (open time) with 2 check-in duties

You will be required to assist the Toy Library Co-ordinator during a session **once every 3 months** and support our fundraising activities. You are required to swap with another person or member if you are unable to attend your duty. (\$8 discount for CSC per 6 months)

- **Non-Helper Membership**
 - \$168 non-rostered for 12 months (open time)
 - \$95 non-rostered for 6 months (open time)

You are not required to assist the Toy Library at all but you will be asked to support our fundraising activities. (\$8 discount for Community Services Card per 6 months)

Creating Opportunities for Families to Play

○ **Monthly Pay As You Go Membership**

\$18 per month (or part thereof)

This membership option suits grandparents or people who have family visiting for short periods of time.

If toys are on loan during the expiry of the Pay As You Go monthly membership, the renewal fee of \$18 will be due at the time of toy return for the next month (or part thereof).

Other toy fees still apply (see 'How Does it Work').

Fines:

- \$20 no-show for rostered duty shift
- \$5 per missing piece
- Fines for damaged toy by negotiation (depending on age and condition of toy)
- \$1 per toy per **week** for late toys if not returned a week after due date
- \$5 cleaning but we would prefer to re-issue the item and have it returned clean.

When Are We Closed?

The Toy Library is closed on public holidays and for a month over the Christmas/New Year period. Toys are taken out for a month and usual reservations of toys apply for this period.

Application Requirements:

- Sighting and copy of proof of address and ID such as driver's licence or passport.
- Cash, cheque, EFTPOS (credit card not available) or Internet banking - Taranaki Toy Library Trust, TSB 15-3953-0013066-00 and reference: your first & last name and receipt number.

Caring for the toys:

- Please check all toys borrowed against the parts listed on the receipt **upon getting home** and contact the library within 24 hours should any pieces be missing or broken. If no contact is made, any pieces missing or broken on return will be charged as per our policy. Please raise any safety concerns about a toy with us (other than age appropriateness). Thanks a lot.
- Do not allow children to play with the bags/boxes as they are for transportation to/from the Toy Library only.
- **Please don't leave ride-ons, bikes, etc outside in the sun, bad weather or overnight.**
- Check bitsy / multiple item toys regularly as it is easier for your child to help you find something if it was played with recently.
- Please let us know if anything is broken or if you have any safety concerns about a toy.
- Sort out and check toys by label description or receipt **before returning toys**. **Remember the boxes, plastic bags, instructions that you may have put away safely.**
- Please return items clean and tidy, in the condition you would like to receive them!
- Toys returned with **items missing (including bag/containers and instructions) will be reissued to a member to take home and look for the item.** If after this two-week period a member is unable to locate the item, a non-refundable fine will be charged.
- Please consider replacing damaged toys and containers, or missing pieces with items of equal value. The Toy Library Co-ordinator must approve this first.

Creating Opportunities for Families to Play

- All toys remain the property of the Taranaki Toy Library Trust. Please do not exchange Library toys with friends even if they are Toy Library members.

Can You Help Us?

Committee

All members are welcome to attend committee meetings. We would appreciate your ideas. To find out when the next committee meeting is taking place, please contact the Toy Library Co-ordinator.

Fundraising

The Toy Library uses the membership fees/fines, grants and fundraising to cover its operating costs. Grant providers view organisations more favourably if they demonstrate active fundraising.

You will be asked to contribute to raffles, sell raffle tickets, and join in fundraising events such as quiz nights or garage sales. We are always interested in new fundraising initiatives.

Suggestions/Complaints

Your comments are always welcome either in person or in writing. ALL comments will be discussed at committee meetings. Your feedback is important to us.

Toy Donations

Do you have toys that your children have grown out of? Why not consider donating them or offering them for sale to the library?

Sponsorship

The Toy Library is very fortunate to have sponsorship from the organisations below:

Southern Trust	TSB Community Trust	Lottery Grants Board	NZCT
Lion Foundation	Pelorus Trust	Tindall Foundation	Methanex
COGS	Fonterra	The Warehouse	NP Pak'N'Save

If you are part of a business that would be prepared to offer some form of sponsorship to the library, please get in contact with us.

Newsletter

We send out our newsletter approximately every two months. To minimise costs where possible, we send this via email so please let us know if you have an email address.

You can also become a friend of the "Taranaki Toy Library" on Facebook and stay in touch with the latest news there.

Thank you for joining or considering the Taranaki Toy Library