



# Taranaki Toy Library

## Membership Info



524a Devon Street East, Fitzroy, New Plymouth

Ph (06) 758 2444 email: [office@taranakitoylibrary.org.nz](mailto:office@taranakitoylibrary.org.nz)

[www.taranakitoylibrary.org.nz](http://www.taranakitoylibrary.org.nz)

### Who Are We?

Taranaki Toy Library Trust is a community organisation run by volunteers.

It was established to provide good quality toys for young children.

We are a non-profit charitable trust and are part of the national network of toy libraries guided by The Toy Library Federation of New Zealand.

Taranaki Toy Library comprises of 2 paid part-time Toy Library Co-ordinators, a committee of volunteers /trustees (who are mostly members) and the members themselves (200 families).

### When Are We Open?

Tuesday 9.00am - 1pm & 2-4pm

Thursday 9.00am - 1pm and 6.30pm - 8.30pm

Saturday 9.00am - 1pm

### How Does it Work?

- Membership entitlement: 7x toys (mix, including puzzles, dress- ups for 2 week loan
- Toy reserves at a cost of \$3 per item.

When you hire toys, you will be given a receipt which lists the toys and their due date. **Please bring this with you when returning toys as it makes the check-in process quicker and easier.**

### How Much Does It Cost To Join The Toy Library?

- There are three types of membership:

- **Rostered Duty Membership**

\$135.00 per 12 months (open time) with 4 check-in duties

\$87.50 for 6 months (open time) with 2 check-in duties

You will be required to assist the Toy Library Co-ordinator during a session **once every 3 months** and support our fundraising activities. You are required to swap with another person or member if you are unable to attend your duty. (20% discount for Community Services Card holders)

- **Non-Helper Membership**

\$235 non-rostered for 12 months.

\$137.50 non-rostered for 6 months.

You are not required to assist the Toy Library at all but you will be asked to support our fundraising activities. (20% discount for Community Services Card holders)

- **Monthly Pay-As-You-Go Membership**

\$30 per month (or part thereof) This membership option suits grandparents or people who have family visiting for short periods of time.

If toys are on loan during the expiry of the Pay-As You Go monthly membership, the renewal fee of \$30 will be due at the time of toy return for the next month (or part thereof).

Other toy fees still apply (see 'How Does it Work').

No refunds are given for "change of mind or circumstances".

#### **Fines:**

- \$25 no-show for rostered duty shift
- \$5 (or dependent on replacement cost) per missing piece
- Fines for damaged toy by negotiation (depending on age and condition of toy)
- \$5 cleaning but we would prefer to re-issue the item and have it returned clean.

#### **When Are We Closed?**

The Toy Library is closed on public holidays and for a month over the Christmas/New Year period. Toys are taken out for a month and usual reservation fees apply for bookings made for this time.

#### **Application Requirements:**

- ID such as driver's licence or passport.
- We prefer EFTPOS/PayWave or credit card but also allow for cash or internet payments.
- Taranaki Toy Library Trust, TSB 15-3953-0013066-00 and reference: your first & last name.

#### **Caring for the toys:**

- Please check all toys borrowed against the parts listed on the receipt **upon getting home** and contact the library within 24 hours should any pieces be missing or broken. If no contact is made, any pieces missing or broken on return will be charged as per our policy. Please raise any safety concerns about a toy with us (other than age appropriateness). Thanks a lot.
- Do not allow children to play with the bags/boxes as they are for transportation to/from the Toy Library only.
- **Please don't leave ride-ons, bikes, etc outside in the sun, bad weather or overnight.**
- Check bitsy / multiple item toys regularly as it is easier for your child to help you find something if it was played with recently.
- Please let us know if anything is broken or if you have any safety concerns about a toy.
- Sort out and check toys by label description or receipt **before returning toys. Remember boxes, plastic bags, instructions that you may have put away safely.**
- Please return items clean and tidy, in the condition you would like to receive them!
- Toys returned with **items missing (including bag/containers and instructions) will be reissued to a member to take home and look for the item.** If after this two-week period a member is unable to locate the item, a non-refundable fine will be charged.
- Please consider replacing damaged toys and containers, or missing pieces with items of equal value. The Toy Library Co-ordinator must approve this first.
- **All toys remain the property of the Taranaki Toy Library. Please do not share with friends even if they are Toy Library members.**

#### **Can You Help Us?**

## **Committee**

All members are welcome to attend committee meetings. We would appreciate your ideas. To find out when the next committee meeting is taking place, please contact the Toy Library Co-ordinator.

## **Fundraising**

The Toy Library uses the membership fees/fines, grants and fundraising to cover its operating costs. Grant providers view organisations more favourably if they demonstrate active fundraising.

You will be asked to contribute to raffles, sell raffle tickets, and join in fundraising events such as the annual Monster Book Sale, quiz nights etc. We are always interested in new fundraising initiatives.

## **Suggestions/Complaints**

Your comments are always welcome either in person or in writing. ALL comments will be discussed at committee meetings. Your feedback is important to us.

## **Toy Donations**

Do you have toys that your children have grown out of? Why not consider donating them or offering them for sale to the library?

## **Sponsorship**

The Toy Library is very fortunate to have sponsorship from the organisations below:

TOI Foundation	Taranaki Foundation	Lottery Grants Board
Lion Foundation	Pelorus Trust	Tindall Foundation
Mazda Foundation	COGS	NZCT
EQUINOX AUTOMATION	PAK 'n' SAVE	Graphix (Design PRINT WEB)

If you are part of a business that would be prepared to offer some form of sponsorship to the library, please get in contact with us.

## **Newsletter**

We send out our newsletter approximately every 3 months. To minimise costs where possible, we send this via email so please let us know if you have an email address.

You can also become a friend of the "Taranaki Toy Library" on Facebook or INSTAGRAM and stay in touch with the latest news there.

**Thank you for joining or considering the Taranaki Toy Library**